



# Catshill First School & Nursery

## Remote and Blended Learning Strategy

Autumn 2020 (updated Jan 2021)

During the Covid 19 pandemic, some children are unable to access usual schooling and classroom provision.

Our Remote Learning for children not attending school is planned and sequenced to meet the same expectations as those that are attending school. It includes high-quality online materials, teaching videos including those provided by class teachers, Oak National Academy and other online platforms as well as relevant supporting documents. Where possible, the learning sequence provides practical learning activities to ensure **all** of our children have access to learning opportunities, whether or not they have access to electronic or internet accessible devices. Individual cases, Bubble closures and longer term Remote Learning sequences all aim to ensure children are given the opportunity to continue to engage with our school community and learning taking place in classrooms. Class teachers are required to interact, assess and give feedback via epraise and Google Meet and provide frequent, clear explanations as necessary. Parents can send work back to staff via email.

### **Individual pupil absence:**

Those who are shielding or who have siblings/family members who are shielding will be provided with weekly work. Where possible and appropriate, this work will replicate what they would be receiving in the classroom and is expected to be returned so that class teachers can give feedback, monitor and provide additional support/resources if need be.

### **Children absent due to Covid testing (either for themselves or another member of their household)**

Children who are ill are not expected to complete the set work until they are well enough to do so.

Children who are absent due to another household member awaiting a test result or who are self-isolating but not unwell will be provided with the following:

### **3-day work pack:**

Three day work packs will be provided for children if they are isolating whilst awaiting a test result. The work will link to their current topic and will provide a variety of suggested daily tasks for each of the areas of learning shown below.

<b>Phonics/Spelling</b>	<b>Writing/English</b>	<b>Maths</b>	<b>Topic</b>	<b>Reading</b>
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Work will be sent to parents/carers using epraise where PDF documents will be uploaded. We urge parents/carers to return evidence of the work completed via their class teacher's email so that feedback can be provided to ensure the child receives the most appropriate learning sequence. Class teachers are encouraged to make use of our epraise system for rewards and recognition and we hope that this further stimulates learning at home.

### **3-day follow-on packs:**

If families are still awaiting test results or are isolating (e.g. they have received a positive test), the pupil(s) will be sent a further 3 days of work. Again, this will be done via epraise. This pack provides a further three days of structured learning as well as our usual suggested Home Learning activities. For pupils who do not have access to ICT equipment, school will support with loaned devices and wifi enabled sim cards where possible. Practical activities using home resources should be planned for as much as possible and teachers need to be aware that access to a printer may be limited. Further 3 day packs will be provided as needed.

### **Bubble closures:**

If a Bubble has to be closed (e.g. due to someone in the Bubble receiving a positive test result), all children working at home will receive their work via epraise. The learning sequence will link directly to the work that would have been taking place in class. The amount of learning tasks set will depend on the length of the expected bubble closure.

Day 1 work is available to be sent out immediately for all year groups. This has been prepared in advance and fits the current topic. All pupils have been issued with an exercise book which can be used for remote learning.

Day 2 work onwards will be set by the class teacher. They will initially set the work for the rest of the week. The work will then be set a week at a time.

From Day 2, for each day there will be a least one online daily meeting at a set time. There will also be work set for: English, maths, topic, phonics/spelling and reading. In addition, there will be other suggested extension activities.

Work set will link directly to work and learning objectives that would have been taking place in the classroom. The work provided may include links to online lessons (class teacher, Oak Academy, White Rose, Bitesize and others), practical tasks and activities. Teachers may provide video explanations or links to websites. Where possible, work will not require parents to print out additional resources. Reasonable adjustments will be made for pupils with additional needs.

Written work should be recorded in the exercise book previously provided. Parents/carers can photograph work and return it to school via the class teacher's email address. Feedback will be given for work returned to the teacher. Teachers will endeavour to provide feedback on the same day for any work returned by 1pm. Any sent in after this time will receive feedback by the following working day.

In the event of the class teacher being unavailable (eg through illness), the school will aim for the provision to continue as planned where possible.

It is expected that parents/carers will ensure their child is engaging in learning and support them to complete the remote learning set, to join the daily meeting (where possible) and to submit their work to the class teacher. Class teachers will make welfare/catch up calls to pupils as deemed necessary. Parents can communicate with class teachers through phone calls to school, epraise and/or emails.

### **Long-term remote learning - lockdown:**

If in the event we are unable to provide teaching and learning at school, due to a local or national lockdown, we will facilitate education at home using epraise and Google Meet (as above). Staff will upload the sequence of learning, using a PDF document, via epraise.

For each day there will be a least one online daily meeting at a set time. Where possible, live or recorded teaching sessions will support work set for English, maths and phonics. Daily topic, phonics/spelling and reading sessions will also be set. In addition, there will be other suggested extension activities and home learning opportunities. In order to provide pupils with a broad and balanced curriculum all subjects will be covered. Suggested adjustments, support materials and differentiation will be provided so that all children can access the provision. For children with specific learning needs, bespoke learning packs will be provided as necessary.

Work set will link directly to work and learning objectives that would have been taking place in the classroom. The work provided may include links to online lessons (class teacher, Oak Academy, White Rose, Bitesize and others), practical tasks and activities. Teachers may provide video explanations or links to websites. Where possible, work will not

require parents to print out additional resources. Reasonable adjustments will be made for pupils with additional needs.

Written work should be recorded in the exercise book previously provided. Parents/carers can photograph work and return it to school via the class teacher's email address. Feedback will be given for work returned to the teacher. Teachers will endeavour to provide feedback on the same day for any work returned by 1 pm. Any sent in after this time will receive feedback by the following working day.

In the event of the class teacher being unavailable (eg through illness), the school will aim for the provision to continue as planned where possible.

Parents are expected to send evidence of completed work so that staff can provide feedback for the children. All work will be stored electronically on a secure drive. Engagement is recorded and this is monitored by class teachers and senior leaders. Contact will be made with parents of children who are not engaging to identify any barriers to learning and offer support.

If a family has no internet access or technology difficulties, they should make their situation known to the class teacher as soon as possible. For pupils who do not have access to ICT equipment, school will support with loaned devices and wifi enabled sim cards where possible.

For any online Safeguarding concerns, please call/email the school immediately so you can explain to us what the issue is. Can we please remind families that during this time of remote learning it is their responsibility to ensure their children are accessing their devices in an appropriate manner. Please ensure your parental controls are set appropriately.

### **Monitoring work set and Google Meet delivery**

Staff will be required to save Google Meet lessons and daily meetings to the cloud or hard drive for safeguarding purposes. These recordings will be sampled by the Head of School and SLT to ensure delivery meets our curriculum intent and standards for implementation.

Work set via epraise will be sampled by the Head of School and SLT who will offer feedback where standards fall below our minimum expectations.

### **Parent/Carer Guidelines for Google Meet sessions**

- Our platform is encrypted so only those who have our invitation link are able to join. These are sent out to parents via epraise. Teachers will not let 'unknown' account names join so please make sure your name or the child's name is clear.
- Choose a location, if possible, where your child is not going to be distracted and where people aren't continually going past
- If you join the meeting a minute or so before the start, you will then be in a 'waiting room' and the teacher will be able to admit you when the meeting starts
- Make sure your child starts the session with the microphone muted. The home computers often pick up background noises and conversations from others
- You do not have to have the camera on. Some children prefer not to show their face
- Please make sure that your child is wearing appropriate clothes.
- Children are expected to behave and speak appropriately throughout the session
- We record each session and store on a secure platform - this is for safeguarding purposes. We don't share or publish these recordings

**Government Guidance and Expectations can be found in: [Guidance for full opening: schools - GOV.UK](#)**

**Further information can be found here: [Remote education good practice - GOV.UK](#)**



## CFSN's remote education offer – Pupil scenarios

Scenario	Our remote education offer
<b>Individual pupil absence due to Covid related symptoms</b>	School admin team or welfare lead will ensure contact has been made with families and a dialogue undertaken feeding information into the Covid absence database.  3 Day work pack offered followed by further 3 Day work packs as required
<b>Individual pupil self-isolation of 10 days (when school is open)</b>	Deputy DSL/Head of School/Admin will epraise or telephone these pupils for a welfare check.  Teachers will set work via epraise or with a physical learning pack for these pupils in line with the planned curriculum to minimise gaps in knowledge, ensuring sequences of learning are appropriate to facilitate knowledge, skills and understanding upon their return.  Pupils should receive quality feedback on their submissions addressing any misconceptions as necessary.
<b>Bubble closure</b>	Other bubbles within school will continue to follow their normal timetable.  Pupils in the bubble that is self-isolating will follow an adapted timetable where lessons will be set/taught remotely via google meet/links shared via epraise. Resources and work will be distributed via epraise. Parents/carers will return completed work via class teacher's email.
<b>Whole school closure</b>  <b>Vulnerable Pupils &amp; Critical Worker Pupils on site if Public Health Worcestershire direct such attendance.</b>	All Pupils will follow an adapted timetable where work will be set/taught remotely via google meet/links shared via epraise Resources and work will be distributed via epraise. Parents/carers will return completed work via class teacher's email.

## CFSN's remote education offer – Staff scenarios

Scenario	Our remote education offer for pupils in school	Our remote education offer for pupils self-isolating without symptoms
<b>Member of staff isolating with Covid symptoms</b>	Member of staff would ring in sick in accordance with the sickness policy.  All lessons in school taught by Teaching Assistants (as identified by the DFE) or other staff as directed by the Head of School.	All google meet lessons and individually set teaching activities (for those children who are self-isolating whilst the remainder of their bubble are still being taught in school) would be managed by other staff in school where possible. A notification would be sent out to relevant bubble parents via epraise, informing them of the arrangements.
<b>Member of staff isolating without Covid symptoms (member of immediate family with Covid symptoms or has been in direct contact with someone who has a positive diagnosis for Covid-19)</b>	Member of staff would ring in to report absence.  All lessons in school to be delivered by a teaching assistant with a self-isolating member of staff using google meet to support the delivery of the lesson and provide direction on expected standards.  The isolating member of staff is required to plan the sequence of lessons during their absence.	Teachers will continue to set work for individuals isolating via epraise in line with the planned curriculum to minimise gaps in knowledge, ensuring sequences of learning are appropriate to facilitate knowledge, skills and understanding upon their return.  When a bubble is isolating, teachers will continue to follow an adapted timetable where lessons will be taught remotely via google meet. Resources and work will be distributed via epraise. Parents/carers can return work to the class teacher's email.