



CATSHILL FIRST SCHOOL AND NURSERY



Gibb Lane, Catshill, Bromsgrove, Worcestershire. B61 0JP
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Mrs Georgia Plant – Head of School Mr Paul Essenhigh – Executive Headteacher

Date of Issue: Tuesday, 03 December 2019

Dear Parents and Carers

Staff Changes

I am writing to inform you of a change in staffing for Class 1CJ. Mrs Westby will be leaving us at the end of this term and will be replaced by Mrs Gemma Jones who will be returning from Maternity Leave. Mrs Jones will continue the current teaching pattern (working alternate Wednesdays and every Thursday and Friday). Mrs Crawford-Brown will continue to share the class responsibilities (working every Monday and Tuesday and alternate Wednesdays).

We will make sure that the children are prepared for this change and Mrs Jones will spend some time with the class before Christmas in order to make the transition as smooth as possible. Mrs Partridge will remain as the Teaching Assistant for the class.

Yours sincerely

Mrs Georgia Plant



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