



CATSHILL FIRST SCHOOL AND NURSERY



Gibb Lane, Catshill, Bromsgrove, Worcestershire. B61 0JP
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Mrs Georgia Plant – Head of School Mr Paul Essenhigh – Executive Headteacher

Date of Issue: Tuesday, 03 December 2019

Dear Parents and Carers

Staff Changes

I am writing to inform you of a change in staffing for Class RT. Miss Tomkins will be leaving us at the end of this term to take up a teaching post in another school. Mrs Coleby, our Acting Early Years Leader, will be taking over as class teacher.

The children already know Mrs Coleby (as many of you do as well) and we will make sure she spends time with them over the next few weeks to make the transition as smooth as possible. Mrs McCandlish will remain as the Teaching Assistant for the class.

Yours sincerely

Mrs Georgia Plant



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