

Guidance for Parents

Children returning to school September 2020

It is important to note that the plans for school opening may change if further Government guidance is issued before the start of term or if there are changes in local infection rates.

The poster is titled 'Education guidance' and features the Public Health England logo. It lists the most important symptoms of coronavirus (COVID-19) as: a new and continuous cough, high temperature, or loss of, or change in, your normal sense of taste or smell (anosmia). It also states that if you have symptoms, you need to self-isolate for 7 days, and if you live with someone who has symptoms, you need to self-isolate for 14 days from the day their symptoms started. A green box at the bottom right notes that for most people, coronavirus will be a mild illness, but those with symptoms should self-isolate at home.

Public Health England

Education guidance

The most important symptoms of coronavirus (COVID-19)

new and continuous cough or high temperature or loss of, or change in, your normal sense of taste or smell (anosmia)

If you have symptoms of coronavirus, you need to **self-isolate for 7 days**
If you live with someone who has symptoms, you need to **self-isolate for 14 days** from the day their symptoms started

For most people coronavirus will be a mild illness. However if you have any of the symptoms you should self-isolate at home

The Government has deemed it safe for virtually all pupils to return to school in September 2020 following a period of restricted attendance. We will be endeavouring to follow their guidelines to ensure that the pupils are as safe as possible and will be putting procedures into place to maximise this and these are spelt out in this booklet. The government is clear in the guidance that we cannot be expected to maintain a social distance of 1m at all times with pupils but we will be working through a hierarchy of measures that include:

- Avoiding contact with anyone with symptoms
- Frequent hand cleaning and good respiratory hygiene practice
- Regular cleaning of settings
- Minimising contact and mixing

Organisation

Children will mainly be in their class groups of around 30 children. They will spend most of their time with their class. They will be taught by their class teachers supported by the allocated Teaching Assistants

Class Sizes and Rooms

Children will mainly be taught in class groups within the same classroom. Those who have hot dinners will use the hall at lunchtime. Children participating in Forest School (Year 1 and Year 3 in the first instance) will use this area. All children will use the outdoor areas and playground allocated to their Key Stage.

Where possible, we are following guidance to have forward facing desks with children seated side by side rather than opposite. This is not always practical for our younger children and teachers will use their professional discretion whilst meeting health and safety needs.

All bags and belongings will be hung in the corridor. Anything brought in to school should be minimal. Please do not bring in any additional items.

Reading Book Bags

Children need to continue to read regularly and practising this at home is an important part of their learning. Our planned system for managing this is to change books weekly and quarantining books as they are returned. Systems for this will be finalised in September.

Lunch time

Nursery children will eat their packed lunches in the Nursery classroom. All children in Reception, Year 1 and Year 2 are entitled to a daily hot lunch provision (Universal Free School Meals). These meals will be served and eaten in the hall. To avoid cross contamination of groups, each Key Stage will have their own lunch sitting. Children who bring packed lunches will eat their food in a classroom within the Key Stage. Children in Key Stage 2 who are entitled to a free school dinner or who pay for a hot lunch will eat in the hall.

Curriculum

A broad and balanced curriculum will be taught to all pupils. Well-being will be a priority and additional time to focus on this area will be given. Pupils will be given opportunities to cover any missed learning and to catch up where gaps are identified. Some identified children will participate in intervention groups or individualised tuition in order to facilitate further progress.

Equipment

Children will be allocated their own stationery pack which will include daily use equipment e.g. pencil, ruler, whiteboard pen and whiteboard rubber etc. These will be kept in a labelled plastic bag

Assemblies

There will be no large gatherings within the school. Classes will participate in assemblies in their classrooms. During the week, there will be Zoom assemblies linking up classes across the school.

Break time and Lunchtimes

Children will play in their allocated playground with children in their class and the rest of the Key Stage (4 classes in total). At lunchtime, those who bring packed lunches will eat

in one of the classrooms in that Key Stage and those who have hot dinners will eat in the hall. There is a separate sitting for each Key Stage.

Uniform

Pupils will be expected to wear school uniform. Guidelines encourage people to change clothes as soon as they get home and place them straight in the wash so a change of clothes is encouraged each day.

PE Kit and Forest School Clothing

To begin with, we are going to suggest that pupils come dressed for PE and Forest School on the days when these activities are timetabled. This is to avoid potential spread of coronavirus on clothes and to reduce the amount of things being brought into school by pupils. Parents will be informed in September when the sessions will take place for each class.

Entry and Exit

Parents are asked to bring children between 8.45 am and 9.05 am. They will be able to use the gate by The Dock or the entrance that leads from the front of the school past the Tulip Tree Children's Centre. Social distancing should be encouraged and parents will be guided by floor markings. These are red footprint markings on the playground. Please do not have long discussions with the adult on the door during these times or hold up the queue. If longer discussion is needed, please phone or email the school office.

Pick up will be between 3.00 pm and 3.20 pm (3.30 pm for Nursery). Parents are asked not to gather around the gate. There will be social distancing signs on the gate.

Late arrivals/collections

It is hoped that parents will work with the school to ensure that they are on time to drop off and collect their child(ren) within the extended time window. In the event of a child being late or a parent collecting late, parents will need to go to the office and then may be asked to go round to an alternative door. This is due to our restricting children from different groups using the same spaces of the school.

School Office

If parents need to contact the school office, they are asked to do this by email or phone call if possible. If there is a need to visit the school office there is a restriction to one person in the entrance hall at a time and for visitors to stand back from the hatch.

Transport to and from School

Where possible pupils should walk to school. Parents are encouraged to use their own cars to transport pupils to school where it is not possible for them to walk.

Movement around School

This will be kept to a minimum. Corridors are marked to show direction. Any corridor movement is monitored to limit the amount of contact and pupils mixing.

Cleaning

In order to ensure that health and safety is a high priority, there will be increased cleaning of all touch points, i.e. handles, taps, toilets, doors etc. Each classroom used will be thoroughly cleaned each evening. Where possible internal doors will be kept open using door wedges to prevent contacts.

Personal Protective Equipment (PPE) including face coverings and face masks

At the time of writing (July 20) wearing a face covering or face mask in schools or other education settings is **not recommended**. Face coverings may be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained, for example on public transport or in some shops. This does not apply to schools or other education settings.

First Aid

Children with minor first aid needs will be dealt with by the members of staff linked to their class/Key Stage. In the case of needing further first aid, the child will need to be brought to the First Aid room where they can be treated.

Inhalers and other medical needs

Children need to have their medical equipment e.g. inhalers, epi-pens, etc in school. They will be kept in the classroom where they are easily accessible. Parents must make sure these are up to date.

Soiling

If a child soils, appropriate PPE will be used by staff dealing with the situation.

Wraparound Care

We have been informed by the Hangout Club that they intend operating again from September.

Government Guidance

We have taken our guidance from the document published July 2nd 2020. As the situation changes, we will update as needed :

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>